

**Executive Committee Meeting  
National Association of Supervisors of Business Education  
2004 NBEA Conference  
Marriott Downtown Chicago Hotel, Chicago, Illinois  
April 9, 2004**

The meeting of the NASBE Executive Committee was called to order at 7:13 a.m. by President Mary Nemesh. Those present included Barbara Bielenberg (IA), Kara Burkett (TN), Katherine Cliatt (SC), Sherry Franklin (MS), Janet Gandy (AZ), Maurice Henderson (MI), Colleen Hunt (IA), Jean Kyle (MN), Anna Nemesh (MD), Mary Nemesh (MD), Deborah Seehorn (NC), Jimmy Smith (NC), and Linda Sullivan (MO).

Minutes of the December 12, 2003 Executive Committee meeting held at the Orlando Convention Center were approved as printed. (Minutes attached.)

Treasurer Sherry Franklin reported the following (Cash Receipts and Disbursements Statement attached):

Beginning Checking Account Balance (12/10/03)	\$7,250.08
Receipts	390.00
Disbursements	<u>1,000.00</u>
Balance (4/2/04)	\$6,640.08
CD (maturing 6/13/2004)	\$4,270.49
Investor Savings Account (maturing 11/30/2004)	\$2,583.18

**Officer Report Highlights**

President (Report attached.) Mary Nemesh reported that a check for \$1000 and a letter regarding NASBE's financial support of ACTE had been sent. Other duties included preparing the president's message and articles for the newsletter, verifying room assignments for NASBE activities, attending the March ACTE Board of Directors' meeting, participating in the BE Division Strategic Planning Session, corresponding with Deborah Seehorn about the 2004-2005 Strategic Plan, communicating with sponsors for the NASBE events at NBEA, and working with Diane Carpenter on preliminary preparations for the 2004 ACTE Convention.

Past President (Report attached.) Maurice Henderson indicated that he had reviewed the NASBE minutes for the ACTE Convention meetings and forwarded updated information and archives to Bonnie Sibert for publication on the website. He also reported communicating with Treasurer Sherry Franklin regarding the online NASBE Membership Directory, preparing a historian's report for the 2004-2005 NASBE Year in Review to be published in the next newsletter, preparing the 2004-2005 NASBE Handbook, and helping coordinate the listserv with Thomson Learning.

President-Elect (Report attached.) Deborah Seehorn reported her activities at the 2003 ACTE Convention in Orlando, including work on the BE Division Strategic Plan and facilitation of two workshops during the conference. She e-mailed business educators in North Carolina urging them to contact their legislators to support continued CTE funding, created the 2004-2005 NASBE Strategic Plan, planned committee chairperson assignments, communicated Handbook changes for the president-elect to Maurice Henderson, and communicated with the Awards Committee regarding ordering the NASBE President's plaque.

Vice President. Jean Kyle thanked Mary Nemesh for taking care of various duties for her during her recuperation from surgery.

Newsletter Editor (Report attached.) Barb Bielenberg reported that following her attendance at the Orlando ACTE Convention, she communicated with legislators regarding Carl Perkins reauthorization and encouraged teachers in her district to contact legislators. She reported editing and distributing the Spring Newsletter and announced the May 1 and September 15 newsletter deadlines and indicated appreciation of digital photos or photos to scan to accompany articles.

Secretary. Linda Sullivan reported that she has turned over the secretary's records to new Secretary Katherine Cliatt and materials for the archives to Bonnie Sibert.

Treasurer (Report attached.) Sherry Franklin reported that she had sent renewal notices to members, mailed a directory information form requesting updates for revising the database, sent letters/membership forms to prospective new members. Her plans for 2004-2005 include linking the membership directory to the website, adding states' website addresses to the directory, and recognizing the state with the most members based on guidelines to be set.

### **Committee Reports**

Awards (Report attached.) Mary Nemesh reported that she represented NASBE on the ACTE/BE Division Awards Committee and participated in the process of selecting Dr. Gloria Payne of West Virginia for the Award of Merit. She had 2004 Outstanding Leadership awards form published in the NASBE newsletters and distributed at Executive Board and Business meeting. She selected three anonymous judges for the Outstanding Leadership Award.

Communications. No report.

Legislation. Jean Kyle reported that the main legislative concerns of business educators and other Career & Technical Education teachers are reauthorization of Perkins funding and the issue of "Highly Qualified Teachers." Minnesota has fought the battle over HOUSS (Highly Objective Uniform State Standards Evaluation) to get "highly

qualified” status for business educators and have succeeded in the area of economics. She emphasized the importance of all states working on both these issues.

Membership Sherry Franklin reported that as of April 2, 2004, there are 186 members listed in the NASBE database; and of those, 79 have paid membership dues.

Diversity Action (Report attached.) Sherry Franklin reported that to date the concern of over-representation of Afro-Americans in Special Education has not been addressed. Plans for 2004-2005 include beginning the process to design a diversity brochure promoting ACTE, NBEA, and NASBE to minority persons in Career & Technical Education; research diversity issues via the Internet to provide updates to members of these associations; providing activities and opportunities for minorities to increase participation in the associations; and beginning the process to establish a speaker’s bureau from ACTE.

Nominating. Jimmy Smith commended Mary Nemesh for being elected to serve as president of the Business Education Division.

Operating Policies. Mary Nemesh reported that there were no additions/changes made to the policies. Each affiliate’s policies are to be in compliance with ACTE, and each affiliate is up to date and in compliance.

Professional Development. No report.

Program Leadership. Jan Gandy reported that the Program of Excellence Award for 2004 is for secondary education and that business education should have the most nominations for this award. She encouraged nominations and will put the nomination form on the website. A new Grassroots Award is being developed, but details are not yet available.

Resolutions. Kara Burkett indicated that she will be working on a resolution dealing with the reorganization of ACTE and that she will need help. She pointed out that NASBE has had past success in getting our resolutions considered and passed.

Career & Technical Student Organizations. No report.

**New Business.** No new business was submitted for consideration.

**Announcements.** No announcements were made.

**Adjournment.** The meeting was adjourned at 8:35 a.m.

Linda Sullivan  
Secretary