

## MINUTES

NASBE Executive Committee Meeting; March 21, 2008

7:00 a.m. – 8:30 a.m.

Marriott Riverwalk; 2<sup>nd</sup> floor; Bowie room

NBEA Conference; March 18-22, 2008

San Antonio, TX

Call to order: 7:00 a.m.

Present:

Lee Marcoux CT

Diane Carver WA

Barb Bielenberg IA

Kara Burkett TN

Anna Nemish MD

Deborah Seehorn NC

Kelly Scholl (? Verify name) ND

Kay Orrell CA

Sandra Porter AK

Agenda was not available in hard copy: Lee read the agenda as follows:

1. Approval of minutes
2. Treasurer's report
3. Officer reports
4. Committee reports
5. ACTE BE division update (Jean Kyle)
6. Unfinished business
7. New business
  - a. Recommendation of by-law changes
  - b. ACTE affiliation
  - c. Strategic Plan
8. Announcements
9. Adjournment

**1. Minutes:** Minutes from December 15, 2007 distributed.

Corrections:

- Kay Orrell's name misspelled;
- pg. 4 second paragraph should read "2007-2008 BE Committees Updated Report";
- pg 4 second bulleted paragraph should read "Kara Burkett motioned that Barb Bielenberg [not Barb Beadle] be appointed to fill the position of Denise Roseland as President Elect.";
- pg 4 4<sup>th</sup> bulleted paragraph 2<sup>nd</sup> to last sentence should read "Barb Beadle will put the report on the web in Word format."

***Motion to approved minutes as corrected: Barb Bielenberg; Second: Kay Orrell; motion to approve minutes passed; 7:15 a.m.***

**2. Treasurer's report:** distributed. Discussion: Sandra will get an account at Bank of America and send check-cashing signature card to secretary (Diane Carver). Sandra will send receipts and membership information to all. Colleen will need to add Sandra and Diane to account. Sandra will need tax id number to continue with banking and to set up new account.

Barb Bielenberg mentioned that under new law NASBE will need to file a tax return beginning this year.

***Barb Bielenberg moved to approve treasurer's report; Second Kay Orrell second (motion approved).***

### **3. Officer report highlights.**

Lee Marcoux, **President's report:** distributed 7:30 a.m. Comments included communication on the listserv; Kara said we need to use the listserv more.

Barb Bielenberg, **President Elect report:** distributed report.

Kay Orrell, **Vice President's report.** Distributed report. Anna Nemish wanted it noted that Kay Orrell did an outstanding job as Vice President.

**Secretary report.** Minutes were distributed (Mable not in attendance); no further report.

**Past president report;** Kara Burkett. Distributed report. Comments: worked with Lee whenever she needed assistance; worked with Barb and Kay. Notified those not in attendance if they had been nominated. Kara mentioned her continued effort to reach Colleen. Revised handbook for officer training. To do: add strategic plan and by laws to handbook (decided at officer training); Kara will send corrected pages to officers. Need to update NASBE archives; copy to cd; send to secretary for compilation.

### **4. Committee report highlights 7:42 a.m.**

**Awards** chair report: Deborah Seehorn distributed report for Anna Nemish. Also distributed revised nominee form draft (now in table format). There are some corrections to make on the nominee form. Kay commended the committee for great work. Deborah suggested put out an alert to everyone during a "lull" time (sept-oct) to be sure to nominate. Kay suggested we discuss this with new members. Deadline is October 15 BE division??? Kara reiterated the need for a specific list of everything a nominee has done; evaluation must be based on what is on the form.

Barb B. **newsletter** report: distributed report. Barb suggested we put all dates in calendar.

**5. ACTE/BE Division Update:** Jean Kyle; report distributed earlier?? 7:50 a.m.; electing a VP; president elect; election will happen in Feb. that person will serve July 09-June 30,2010. BE is large division 5,000 members. New ACTE powerpoint will help with members to understand structure.

Perkins is big discussion issue.

Letter from Jan Bray (moved up from New business); Kara distributed letter. Discussion on conference costs. Decision on whether to be an affiliate with bylaws. Discussion follows:

Deborah question: give example of another group with affiliate status. T&I group has gotten money from other outside organizations/business partners. We could look at business partnership to pay the annual fee.

Deborah; concern about money; what if NBEA decides to do the same thing. Look at who promotes business education.

Kara gave historical perspective on NASBE relationship with ACTE.

Deborah: if business ed pulls out of ACTE, our relationship disappears.

Lee: we don't know if the \$500 will increase. If we want to list our rap session as NASBE, we need to affiliate and pay. We would need to list it as "supervisor's" session. Lee: what will the money do? Give us a meeting room and a name in the program. Do we need that?

Kara: we could use a president's suite to meet rather than a meeting room. We can still be NASBE but not put name in program that way.

***Deborah moved: in regard to ACTE/BE, continue to operate but list ourselves as "state and local supervisors" in program. Continue to have meetings. Do not commit to paying the \$500 at this time. We will find a way to meet and find corporate sponsor to affiliate later if the decision is made.***

Jean will work with Lee and Barb; we will revisit at NBEA.

***Barb Bielenberg second. Motion approved 8:25 a.m.***

Jean: awards for ACTE/BE division and business meeting; should we separate these two events or combine? Will take about 1 hour total. Anna recommended separate (could be back-to-back and same room). Jean will push to increase awards participation. Kara; maybe have awards first?

Kara: remember to revisit and include all membership in final decision on affiliation with ACTE.

**6. Unfinished business:** 8:20 a.m.; strategic plan was distributed.

***Kara moved to approve the strategic plan as a working copy. Kay second. Motion approved. 8:30 a.m.***

Lee adjourned meeting at 8:30 a.m.