

EXECUTIVE BOARD CONFERENCE CALL MEETING NOTES

November 12, 2013

5:00 – 5:35 p.m. Central time

Participants: Sarah Heath, Kelli Diemer, Dawn Morrison, Melissa Scott, Leila Walker

Sarah reported that NASBE is tied into the times for meetings that ACTE has assigned because NASBE is not an affiliate of ACTE.

ACTE Conference Update

- The NASBE RAP Session will be held Thursday, December 5, 12:00 noon to 1:30 p.m., Las Vegas Convention Center, Room N229. The RAP Session will include lunch and is being sponsored by Microsoft.
- The Business Meeting will be held Friday, December 6, 6:00-7:00 p.m., Las Vegas Hotel, Ballroom G. There is not a sponsor for the meeting. Participants will be surveyed to determine if they are attending the conference and the business meeting and if they would like to go to dinner Dutch style after the meeting. At the meeting it is necessary to vote on the proposed by-law changes (an amendment to by-laws, p. 42) which would allow for business meetings to be held via the internet through webinars, etc. Members have to be informed of the proposed by-law changes and the voting to be held at least 15 days prior to the business meeting. The by-laws do not require a quorum but do require a two thirds vote by those present. At the business meeting, dates for upcoming business meetings should be established. It was noted that light snacks could be served at the business meeting. NASBE can either locate a sponsor for the snacks or perhaps buy the snacks from the treasury. However, the by-laws would have to reflect that it is allowable.

Executive committee meetings will be held by phone prior to the business meetings.

Dawn asked if a dedicated social event is required. It is not necessarily required so the decision was made not to have a dedicated social event at ACTE this year. Vendors who have sponsored events in the past include Certiport, Prentice Hall, and other software providers. Dawn will send a survey to all NASBE members to ask who will be in attendance at ACTE, who will be attending the RAP Session and luncheon, who will be attending the business meeting, and who will be interested in a Dutch-treat dinner following the business meeting.

ACTE bills NASBE for the luncheon. Melissa needs to work with Marguerite at ACTE to pay the NASBE bill.

Kelli Diemer will send all NASBE members the proposed by-law changes and minutes from the May 14, 2013, officer meeting, and the proposed agenda for the business meeting at ACTE. Kelli will contact Todd.

There will be another conference call for officers prior to the ACTE Conference in Las Vegas.

The conference call meeting was adjourned at 5:35 p.m. Central time. Sarah made the motion, Leila seconded the motion. Motion passed.

Respectfully Submitted,

Leila Walker, Secretary