



NASBE NEWSLETTER

National Association of Supervisors for Business Education

Website: <http://www.nde.state.ne.us/BUSED/nasbe/nasbehome.htm>

President's Corner

Mary Nemish

Greetings! On behalf of NASBE I welcome you at your work place where you invest most of your professional lives. This year has been filled with challenges in the implementation of NCLB. This year brought about many changes to public education, as we have known it. Reallocation of priorities, restrictions in funding, increased graduation requirements, retrenchment of many educators who were leaders in professional groups working for needed improvement in the system, demographic shifts, and the impact of technological advancements have been unique challenges that have impacted our programs.



Supervisors have become an "endangered species" and are a concern for each of us. In these times of economic recovery, administrators/supervisors must be prepared for the changing roles and responsibilities that are required of us as professionals. As leaders in business education, we must constantly challenge our strategies, our solutions, our outlook and our understanding to survive and prosper. We must look beyond learning to address performance goals. Being well informed and equipped with innovative ideas helps each of us to become a more valuable resource to our organization.

As Nido Qubein has stated, "Your present circumstances don't determine where you go; they merely determine where you start." We are leaders who share a passion for our jobs. We are risk takers who gamble for the good of the organization. We examine what it means to lead in a time of constant change,

--continued in column 2--

President's update, continued from column 1 increased expectations and events beyond our control.

As technology advances in the workplace, our role continues to evolve. We need to continue to align ourselves with organizations like NASBE, ACTE/BE DIVISION and NBEA. New visions and new end roads will continue to emerge. As we are faced with many new changes and challenges, it is our responsibility to provide our constituency with information and assistance. Let's renew our pledge to continue to work together for the betterment of business education in the workplace and for the continued advancement of administration/supervision in education, for together we can and will make a difference.

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President's Corner, continued from Page 1

Join colleagues from across the nation to share experiences and expertise in the administration and supervision of business education. Please mark your calendar and join us in Chicago, April 7-10, 2004. Don't miss the opportunity to attend the NASBE RAP Session. A delectable breakfast will be provided by South-Western.

The RAP Session is designed to allow networking among professionals from school districts of all sizes who are seeking to strengthen their business and educational partnerships. Share successes and seek answers to challenges through the experiences of others. Seek practical assistance for improving business education curricula. Come to network with other professionals who share your passion for improving the administration and supervision of business education. Experience the RAP SESSION on Wednesday, April 7. The RAP Session has something for everyone! This is a unique opportunity to gather insights and new tools and tips that can add value to your portfolio and enhance your effectiveness in the workplace. Coming together as a group enables us to discuss issues of nationwide importance. Our RAP Session enables us to update policies and procedures, provide feedback on action items and hot topics, identify problems and develop workable solutions, provide a forum to discuss concerns, and serve as an excellent vehicle to allow administrators/supervisors to network with counterparts as we showcase our programs and talents. It is a time of camaraderie—renewing friendships.

Visit with business and industry leaders who represent products and services on the cutting edge of tomorrow's workplace. Renew your knowledge base and/or expand your marketability as a professional.

Have fun while learning and meet new people. Get that extra fulfillment. Get involved with NASBE. Attend the RAP Session, the business meeting and the social affair sponsored by Glencoe-McGraw-Hill. Not only is the educational piece there for us, but the networking is phenomenal, too. Each of us is busy, especially with the trend of "do more with less." Meet some of the greatest leaders and the opportunity to foster some of the most rewarding friendships. NASBE will open many doors. For

those of you who are thinking about becoming a member, the decision to become part of our NASBE family will be one of the best decisions that you can make. You never know what you will learn or whom you will meet at a NASBE meeting. Share your experiences, successes, and failures. Initiate changes and foster innovations with bottom-line impact. As Sir Winston Churchill stated: "A pessimist sees the difficulty in every opportunity; an optimist sees the opportunity in every difficulty." We are in difficult times, but that should not dissuade us.

NASBE is your association. It needs your support and input. NASBE offers the opportunity to learn new skills in a supportive environment. NASBE's voice grows with every member on its roll. My hope is that every member will renew and recruit someone else to join. We are 126 members strong. Questions we need to ponder are: Where are we? Where shall we be? How do we get there?

As your President, I welcome your ideas. Let's come out of our comfort zone and dare to take a risk. Opportunities abound! Let's focus on what we have in common and break through that glass ceiling. Let's focus on where we want to go, find a mentor and be a mentor. We can do it, and we will make a difference as we have all contributed to the richness and strength of NASBE.

Join me in thanking the leaders that have preceded me and have led us through the good times and the bad times. As we reflect on the past and glance into the future, let's renew our pledge to continue to work together for the advancement of NASBE.

I hope that you plan to attend NBEA and the NASBE events in Chicago on April 7-10. Chicago is truly a great American city with unsurpassed beauty. Home of the blues and deep-dish pizza, it features vibrant ethnic neighborhoods, an array of shopping centers, and thousands of restaurants.

You will have an unforgettable experience in the "Windy City." I look forward to seeing you there.

Mary Nemesh, President

NBEA CHICAGO

NASBE MEETINGS at NBEA

Please plan to attend
the NASBE **Business Meeting**
with installation of officers
on **Friday, April 9**
3:45 p.m. - 4:45 p.m.

The NBEA program booklet
will have the room assignment listed.



RAP SESSION

Will you please notify me if you plan to attend the **RAP Session on Wednesday morning, April 7, 8:30 a.m. - 11:30 a.m.** so that I may give **South-Western** a head count for the **breakfast**. **Please bring with you your ideas and share your materials with the group.** Your participation is needed. The event should be an enjoyable one with time for relaxation and renewing friendships. Whenever we receive a room assignment for this function, I will forward the information to you.

Please advise me if you plan to **present** at the RAP Session. This will help with the planning. Any questions that you may have, e-mail me or contact me at 301-405-9888.

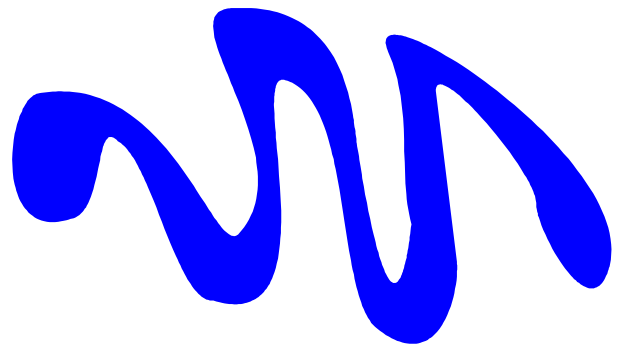
Mary Nemesh, President
m_nem@hotmail.com

THURSDAY NIGHT SOCIAL

Thomas Cunningham, Glencoe/McGraw-Hill, is planning a fun-filled evening event on **Thursday, April 8**.

Our social director, **Jean Kyle**, will be forwarding information to you about this affair as soon as it is finalized by Tom.

Tom is working on the plans. Please complete and return the information once you receive it to Jean as soon as you can.



Linda Sullivan, NASBE Secretary

Hands on Banking

Wells Fargo Launches Newly Expanded Financial Literacy Program

Wells Fargo has launched a newly expanded online financial education program called *Hands on Banking*. The program, which is available free to the public on the Internet, as well as CD-ROM and paper curriculum, is also available in Spanish as *El futuro en tus manos*.

Hands on Banking and *El futuro en tus manos* teach basic money management skills designed to appeal to four age groups, from grade schoolers to adults. The curriculum is ideal for individual learning and for classroom use. All student sections meet or exceed national education standards for math, literacy, and economics.

The Kids section, for 4th and 5th graders, features “Zing,” a space alien who takes kids through a space-age financial adventure. Young adult characters show teens and high school students the basics of budgeting, savings and checking accounts, and responsible borrowing and investing. In a specially tailored section, adults learn financial essentials as well as how to buy a home and start and manage a small business. *Hands on Banking* provides both students and adults money skills they need for life.

You can learn more by visiting the program’s Web sites:

handsonbanking.org

elfuturoentusmanos.org.

For further information, please contact **Angela Jones**, Communications Consultant, Wells Fargo Bank - Midwest Region, N8000-033, (402) 536-2221, Angela.M.Jones@wellsfargo.com.



DID YOU KNOW THAT CHICAGO PRODUCED THE FIRST...

- ◆ Mail order business, 1872
- ◆ Roller skates, 1884
- ◆ Steel-framed skyscraper, 1885
- ◆ Elevated railway, 1892
- ◆ Cracker Jacks, 1893
- ◆ Car Race, 1895
- ◆ Cafeteria, 1895
- ◆ Zipper, 1896
- ◆ Municipal Cultural Center, 1897
- ◆ Window Envelope, 1902
- ◆ Rotary Club, 1905
- ◆ American Nobel Prize Winner, 1907
- ◆ U. S. Meat Slicer, 1909
- ◆ Comprehensive Municipal Plan, 1909
- ◆ Automated Bread Factory, 1910
- ◆ Zoot Suit, 1920
- ◆ Malted Milk Shake, 1922
- ◆ Hostess Twinkie, 1930
- ◆ Planetarium in Western Hemisphere, 1930
- ◆ Pinball Game, 1930
- ◆ All-Star Baseball Game, 1933
- ◆ Oscar Mayer “Wienermobile,” 1936
- ◆ Blood Bank, 1937
- ◆ Controlled Atomic Reaction, 1942
- ◆ Daytime TV Soap Opera, 1949
- ◆ NASBE RAP SESSION, 2004

National Association for Supervisors of Business Education

Officer Nomination Form

Name of candidate

Address of candidate

Street

City

State

Zip

Telephone Number

Work

Home

E-mail Address

Indicate position for which candidate is being nominated:

President-Elect

Vice-President

Secretary

Treasurer

Name of nominator

Address of nominator

Street

City

State

Zip

Telephone Number

Work

Home

E-mail Address

Please mail or fax this form by November 21, 2003, to the following address:

Maurice S. Henderson

Business Professionals of America

Eastern Michigan University

Ypsilanti, MI 48197

FAX: 734.487.4329

11 WAYS TO HELP YOUR WORKPLACE HUM

Everyone on your work team needs to ask themselves these questions at the end of the day.

1. **What** made you angry today?
2. **What** took too long?
3. **What** caused complaints today?
4. **What** was misunderstood today?
5. **What cost** too much?
6. **What** was wasted?
7. **What** was too complicated/too simplistic?
8. **What** was just plain silly?
9. **What job** involved too many/too few people?
10. **What job** involved too many actions?
11. **What innovative ideas** do you have to make things work better?

Why not discuss the answers to these questions at a departmental meeting and see what changes can be made? Can you make your workplace more productive, creative, stress-free, kind, and fun?

Source: Adapted from TeleProfessional by Bill Maynard

THE 2 RULES FOR SUCCESS

1. **Figure out exactly what it is you want to do.**
2. **Do it.**

—Former New York State Governor Mario Cuomo's mother's advice

NORMAL

“NORMAL is getting dressed in clothes that you buy for work and driving through traffic in a car that you are still paying for—in order to get to the job you need to pay for the clothes and the car, and the house you leave vacant all day so you can afford to live in it.”

—Ellen Goodman



“OF all the virtues we can learn, no trait is more useful or more essential than the ability to transform adversity into an enjoyable challenge.”

—Mihalyi Csikszentimilaly, Ph.D.

CONDUCTING EFFECTIVE BRIEF MEETINGS

Dr. J. Keith Cook offers these suggestions in conducting effective short meetings. They are the following tips:

- *Keep on track.*
- *Keep it brief.*
- *Keep it fair.*
- *Keep it gracious.*
- *Keep it helpful.*
- *Keep it fun.*
- *Avoid meetings, to the extent possible.* (“Most meetings called to solve problems we wouldn’t have if we didn’t have so many meetings.”)
- *Try to meet less often* (weekly instead of daily; quarterly instead of monthly).
- *Stand for brief meetings* (unless there is someone with a disability).
- *Never have meetings in comfortable seats.* Keep room temperature setting at 68 degrees in winter and 75 degrees in summer).

Source: Dr. J. Keith Cook, Church Management Resources, Omaha.

HEALTH INFORMATION ONLINE

About 37% of adult Internet users have sought health information online. Subjects researched most:

Women’s health	21%
Cancer	21%
Alternative medicine	20%
Diet & nutrition	19%
Children’s health	18%
Heart Disease	18%
Diabetes	9%



MEMBERSHIP in NASBE

Please print and complete the form and then mail or fax it to the NASBE Treasurer. Your check of \$15 for membership as an active or associate member of NASBE will be greatly appreciated. **NOTE: Membership is July 1 – June 30. To be included in directory, information must be post-marked ASAP. After the ACTE Conference, only paid members receive correspondence. Current members will be sent a profile form after July 1.**

If eligible to be a NASBE member, complete and return to Sherry Franklin, NASBE Treasurer, Mississippi Department of Education, P.O. Box 771, Jackson, MS 39205-0771. Phone: 601-359-3940, E-mail: sfranklin@mde.k12.ms.us

2003-2004 NASBE DIRECTORY INFORMATION FORM

Name		
Title		
Address		
City	State	ZIP
Business Phone ()	Business Fax ()	
Home Phone ()	Home Fax ()	
E-mail Address(es) Work:		Home:

SUPPORT YOUR NASBE ORGANIZATION BY BECOMING A MEMBER!!

Active Members are Business Education program supervisors who are direct employees of a state, region, or local education agency. Each active member of NASBE present at the NASBE business meetings at ACTE and NBEA conventions is eligible to vote. **DUES ARE \$15.**

Associate Members are persons from the field of business who are interested in supporting the purposes of NASBE. Associate members may pay dues and become non-voting associate members. Associate members may include student organization directors, association directors, members of the U.S. Department of Education, publishers, vendors, and former state supervisors of business education. Associate members may attend all meetings of the association and may, upon request to the presiding officer, be extended the privilege of the floor. **DUES ARE \$15.**





NASBE Membership

Membership in the Association for Career and Technical Education shall be a requirement for active membership in NASBE. There are three kinds of membership available in NASBE: ***active, associate, and honorary.***

Active Members

State, regional, and local supervisors (including assistant supervisors and district supervisors with direct responsibility for program development and/or Business Education co-curricula student organizations) of multiple Business Education programs who are direct employees of a state, region, or local educational agency may become active members. Each active member of NASBE present at the NASBE Business meetings at ACTE and NBEA conventions is eligible to vote.

Associate Members

Associate members are persons from the field of business who are interested in supporting the purposes of NASBE and are members of ACTE. Associate members may pay dues and become nonvoting associate members. Associate members may include student organization directors, association directors, members of the U.S. Department of Education, publishers, vendors, and former state supervisors of Business Education. Associate members may attend all meetings of the association and may, upon request to the presiding officer, be extended the privilege of the floor.

Honorary Members

Honorary members are persons who are officially concerned with administration and supervision of vocational education as well as others, including those in the fields of vocational education, who are actively and materially assisting to encourage and to develop Business Education. Honorary members may be elected by a majority vote of the active members present at any business meeting upon proposal by the Nominating Committee. Honorary members **do not** pay dues and are **nonvoting** members.

Honorary members may attend all meetings of NASBE and may, upon request to and/or by the presiding officer, be extended the privilege of the floor. Honorary membership will be presented to the NBEA Executive Director, ACTE/BE Division Vice President, and the CEO's of Business Professionals of America and the Future Business Leaders of America/Phi Beta Lambda (effective July 1, 1995).

Membership Year

The membership year shall coincide with that of the Association for Career and Technical Education.



2003-2004 ACTE/BE COMMITTEES

COMMITTEE	TERM
ACTE/BE Division Policy	
Mary Nemesh (MD).....	2002-2004
Deborah Seehorn (NC).....	2003-2005
AWARDS	
Mary Nemesh (MD).....	2001-2004
EDITORIAL/PUBLICATIONS	
Deborah Seehorn (NC).....	2001-2004
LEGISLATION	
Jean Kyle (MN).....	2003-2005
MEMBERSHIP	
Sherry Franklin (MS).....	2003-2006
DIVERSITY ACTION	
Fred Reed (FL).....	2003-2005
NOMINATING	
Jimmy Smith (NC).....	2001-2004
OPERATING POLICIES	
Barb Beadle (IN).....	2002-2005
PROFESSIONAL DEVELOPMENT	
Anna Nemesh (MD).....	2003-2005
PROGRAM LEADERSHIP	
Janet Gandy (AZ).....	2001-2004
RESOLUTIONS	
Kara Burkett (TN).....	2002-2005
CAREER & TECHNICAL STUDENT ORGANIZATIONS	
Colleen Hunt (IA).....	2003-2005*

*indicates finishing a term for someone else.

NASBE NOMINATING COMMITTEE & TERM

Maurice Henderson (MI) (Chair) ... 2003-2005
 Jimmy Smith (NC) 2003-2005
 Anna Nemesh (MD) 2002-2004

MEETING ANNOUNCEMENTS

NBEA - April 7-10, 2003 - Chicago, IL


ACTE - Dec. 9-12, 2004 - Las Vegas, NV

NCBEA - October 14-16, 2004 - Des Moines, IA



NEWSLETTER EDITOR

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 Fax: 712-279-6747



NASBE OFFICERS AND INFORMATION



Officers, from left: Maurice, Mary, Deborah, Linda, Sherry, Anna (not pictured, Barb)

RENEWAL OF DUES

August is the time to renew your membership in NASBE and ACTE.

NASBE is your organization, and it needs your support and input. Be an active participant. Renew your membership and make the commitment that we all work together in making NASBE a strong affiliate of the BE Division of ACTE.

An application form is included in the newsletter.



2003-2004 NASBE OFFICERS

In accordance with our bylaws, during the ACTE Convention NASBE officer elections are held. The following officers were elected for 2003-2004.

PRESIDENT Mary Nemesh
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1001Annapolis Road - Gambrills, MD 21054
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FOUR STRESS MANAGEMENT TIPS

Four tips to help improve your stress management:

Devote three hours each week to yourself.

Begin a hobby or buy a book you have been interested in reading.

Keep your sense of humor.

As often as possible, laugh out loud.

Stop everything.

Feeling stressed, stop what you are doing and breathe deeply for a few minutes. Relax!

Take a walk.

Get outside and walk around the block. Exercise reduces stress.

10 STEPS TO SAFER SURFING

1. Turn your computer off when not in use.
2. Use antivirus and firewall software. Keep updated with regular downloads from the vendor.
3. Download security updates that Microsoft offers through its website, if you are using Microsoft Windows.
4. Have built-in firewalls that defeat most general access attempts if you have line sharing devices.
5. Enable built-in firewall software if you use Microsoft Windows XP.
6. Include password options (wireless router) for access control and use them if you are using wireless networking.
7. Maintain backups to ensure recovery from devastating virus.
8. Stay off file-sharing networks.
9. Encrypt any personal data on your hard drive.
10. Use an alternative to Windows-based PCs, like Apple Macintosh to connect to the Internet—less likely target for worms and viruses.

Source: USAA MAGAZINE, Winter 2004

TO DO BEFORE GOING WIRELESS

1. Turn on encryption.
2. Change default network password to a series of random characters to prevent easy hacking by hackers.
3. Turn off file and print sharing when laptop is used on the road so that snoopers can't peek at your hard drive.
4. Use VPN (virtual private network) software when using hot spots so that your network can encrypt your traffic.
5. Upgrade networking hardware from WEP (Wired Equivalent Privacy)-based to WPA (Wi-Fi Protected Access)-based encryption support as WEP's vulnerabilities are well known.
6. Change the SSID (stock service set identifier). Easy to guess default, factory settings—do not use identifiable information like "the Smiths."
7. Turn off beaconing (broadcasts your SSID every few seconds) so that your identifier is not available to every wireless device within range.

Source: Sean Portnoy, Associate Editor, Computer Shopper magazine.



PROJECT WISDOM—TEN WISE CHOICES

NUMBER ONE: Choose integrity (integrity = wholeness, honesty, uprightness)

Be honest with yourself.

Integrate your own principles into your daily life.

Make sound and healthy choices.

Feel good about yourself and stand proud.

NUMBER TWO: Choose to do and be your personal best

Do your best each day.

Work hard, learn well, win self-respect and self-esteem.

NUMBER THREE: Choose a lighthearted and positive attitude.

Focus on what is good, right and wonderful in yourself and others.

Learn to laugh at yourself.

NUMBER FOUR: Choose self-responsibility.

Take responsibility for your thoughts, words, deeds, choices and actions.

Take responsibility for achieving your goals.

Take responsibility for your own happiness, for raising your self-esteem.

Take notice for raising your mistakes and learn from them.

NUMBER FIVE: Choose quality over quantity.

Choose quality of life over quantity of things

Know that success is more than making money.

NUMBER SIX: Choose to live by the Golden Rule.

Treat others as you wish to be treated.

Choose to be honorable and respectful.

NUMBER SEVEN: Choose to see the beauty in diversity.

Choose to be tolerant and understanding of those different from you in race, religion, gender, age, economic status, or culture.

NUMBER EIGHT: Choose a gratitude attitude.

Be grateful for your blessings: food, shelter, clothing, health, education, country, family, and friends.

Be grateful to be alive.

NUMBER NINE: Choose to serve.

Contribute to the world around you looking for ways to serve family, friends, school, professional organizations and community.

NUMBER TEN: Choose to create a vision statement and live by it.

Write a vision statement expressing your personal rules for living, your goals and your future.

Source: Project Wisdom: Helping Students Make Wiser Choices.

ACTE-WIRE LEGISLATIVE ALERT

ACTION ALERT: CONTACT YOUR SENATORS
INCREASE EDUCATION AND WORKFORCE FUNDING IN BUDGET RESOLUTION

WHAT: The full Senate is expected to vote on its version of a Budget Resolution THIS WEEK. The Budget Resolution contains funding caps for broad program areas and provides a blueprint for Appropriations Committees to determine specific spending levels for particular programs, such as Perkins and the Workforce Investment Act (WIA). The higher the funding levels included in the Budget Resolution, the more room Appropriators have to provide increases for education and workforce programs.

The Budget Resolution sent to the Senate floor from the Senate Budget Committee contains LESS funding overall than the Administration's already limited request for domestic spending. There will likely be opposition to this plan from both Republicans and Democrats, many of whom will seek to amend the bill to restore funding for a number of priorities, and some who will be seeking to cut spending even further to reduce the growing budget deficit.

We expect that there will be at least one amendment to increase funds for WIA, and several amendments to increase education funding.

ACTION NEEDED: Contact (by e-mail or phone - see instructions below) BOTH of your SENATORS starting TODAY and:

* Ask them to support ALL efforts to increase education and workforce funding in the FY 2005 Budget Resolution.

* Urge them to vote YES on the Cantwell amendment to increase funds for workforce development.

* Let them know that education and workforce development programs are crucial to our nation's economic health, and that cuts to such programs would be harmful your community's ability to educate a highly skilled workforce.

To find contact information for your Senators and to send a direct e-mail, visit ACTE's Legislative Action Center at <http://capwiz.com/acte/home/>.

BACKGROUND: The Bush Administration released its budget request for FY 2005 in February with limited funding for education and workforce development programs, and what amounts to a 25% cut to Perkins funds. Both the Senate and the House

prepare a Budget Resolution that sets a framework for overall spending for the upcoming fiscal year, capping the total amount the 13 Appropriations Committees can allocate to specific programs. The Senate and House Appropriations Committees then work within that framework to set specific spending levels for individual programs such as Perkins.

ACTE-WIRE LEGISLATIVE ALERT, continued

Therefore, it is crucial that you reach out to your Members of Congress during the budget process to help increase overall funds available to the Appropriations Committees for education and workforce development to help protect Perkins, the Workforce Investment Act, and other important programs.

ACTE will keep you updated as the FY 2005 federal funding process moves forward.

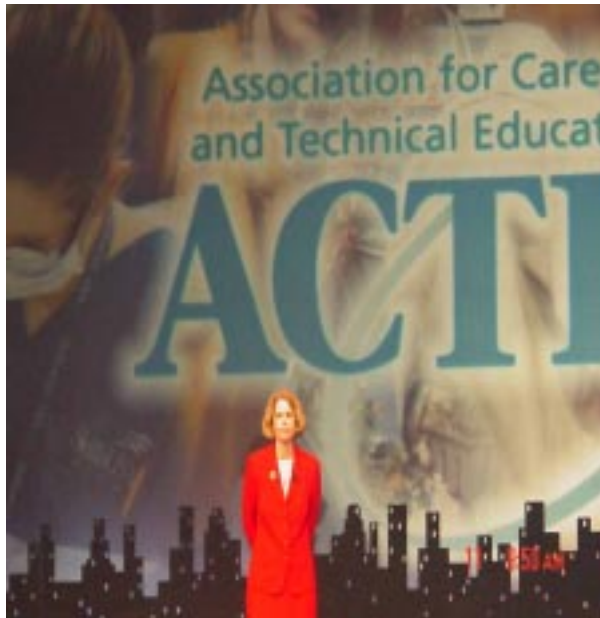
If you have any questions, please contact the Public Policy staff.

As always, we appreciate your efforts!

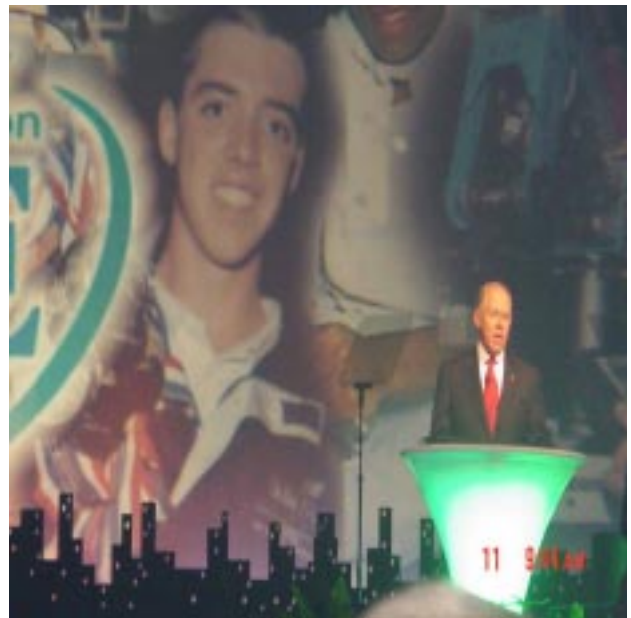
For more information, contact the Association for Career and Technical Education's Public Policy Department, 1410 King Street, Alexandria, VA 22315, 1-800-826-9972, www.acteonline.org.

Christin Driscoll
Senior Director of Public Policy
cdriscoll@acteonline.org
(703) 683-9311

Alisha Dixon Hyslop
Federal Affairs Manager
ahyslop@acteonline.org
(703) 683-9331



Janet B. Bray, ACTE Executive Director



ACTE President Thomas N. Applegate



WEBSITES

NBEA - www.nbea.org

ACTE - acteonline.org

ISBE - www.siec-isbe.org

EXPLORE THESE INTERACTIVE AND FUN CAREER ASSESSMENT TESTS

My Queendom for a Career Test — 35 tests which measures coping skills to power profile.

www.queendom.com/tests/career/index.html

What Color is your work style?—24-color-coded test—zero in on your ideal career.

www.review.com/career/careerquizhome.cfm

Business Etiquette—etiquette musts.

www.canoe.ca/LifewiseWorkEtiquette/eti_quiz.html

The Stressometer—quiz to determine how stressful your job is.

www.pbs.org/weblab/workingstiff/stressometer/

Job Satisfaction—How close is your current job to your ideal job.

www.oxygen.com/tools/quiz/perfectjob.jhtml

Ye Olde Jobbe Test—humorous quiz—medieval occupations suiting you best.

www.cmi-lmi.com/enterppp.html

The Three R's—Retirement Readiness Rating

www.asec.org/rrr/htm

ISBE CONFERENCE (JULY 25-30, 2004)

An ISBE Pre-conference tour to destinations in Greece, Turkey, the Czech Republic, and Poland is being offered by Dr. Ray Bernardi in conjunction with the **2004 ISBE Conference in Krakow, Poland.**

For a complete itinerary and detailed information about the tour inclusions and ISBE Conference, correspond with:

Dr. Ray Bernardi, 3109 Aylesbury Circle,
Lexington, KY 40509

Phone and FAX: 859-263-3315, E-mail
Address: rbern65454@aol.com

Dr. Bernardi's website for ISBE tours can be located at the following site:

www.geocities.com/rbern65454/index.html

To sign up for the tour, a deposit of \$200 is required by March 31, 2004. Obtain further details regarding the ISBE Pre-Conference Tours and the ISBE Conference.



RESOLUTIONS COMMITTEE Minutes Dec. 11, 2003

Introductions and Purpose were covered. A master copy of addresses of the history of some resolutions passed previously and actions taken.

***Resolution 6:** (was passed out and dealt with as the first item of business) Rejection of Special assessment on ACTE members. Jan Bray fielded questions from the committee dealing with the financial condition of the national organization. Discussion ensued. Mrs. Bray ensured the committee that other endeavors were being made to diversify the association to ensure financial stability. If 50% of the members meet the assessment, the Association can remain intact. Lee--motion to accept. Doris Lux--second.

John Frank, Pat Holte, Lynne Jossert of the Wisconsin delegation presented their concept of the resolution. The bylaws should be revised to allow for an Assessment--not the BOD. As a member-driven organization, the delegates should be allowed to address the situation. **Motion failed.**

Clarification was offered on the situation to indicate the resolution could not move forward with a negative stance.

***Resolution 1:** Reauthorization Carl D. Perkins Vocational and Technical Education Act of 1998. Motion Kris Hammond. Second Lee Bain.

Committee members were asked to review last year's information and Res. #2 to ensure clarity. This one is all-inclusive and maintains separate funding. Fort moved to amend to strike out *4th whereas*. Cindy seconded. Amendment passed. Editorial revisions followed and Alisha noted them on her computer. **Motion passed.**

***Resolution 2:** Developing Federal Legislation to support Career and Technical Programs in addition to supporting the authorization of Carl Perkins 4. Motion Doris Lux. Second Kris Hammond.

Fort was confused with the numerous whereas' and urged committee members to fail the motion since it was repetitive. **Motion failed.**

Resolution 3: Workforce Reinvestment and Adult Education Act of 2003 (H.B.1261) Motion Kris Hammond. Second Lee Bain. **Motion passed.**

Resolution 4: Emphasizing diversity identity within the ACTE organization. **Withdrawn.**

Resolution 5: Committee to focus on needs of younger members of ACTE. Motion Kris Hammond. Second Craig Haugness. **Motion passed.**

Fort was ramroded into the Chair for 2004. Vice Chair nominations were taken and Kris Hammond was appointed to assist Region 5 and will serve in 2005.



The three resolutions that passed now become Resolution 1, 2, and 3 and are listed on the following pages:

Submitted to NASBE by Kara Burkett, Resolutions Committee



ACTE RESOLUTIONS

Resolution 1: Reauthorization of the Carl D. Perkins Vocational and Technical Education Act of 1998.

WHEREAS The Carl D. Perkins Vocational and Technical Education Act (Perkins Act), which included Tech Prep, should be a partner with the Elementary and Secondary Education Act (No Child Left Behind) to develop more fully the academic, vocational, and technical skills of secondary students and post-secondary students who enroll in career and technical education programs, and

WHEREAS The reauthorized Perkins Act is expected to serve all student populations including individuals with disabilities, the economically disadvantaged, individuals preparing for nontraditional training and employment, displaced homemakers, single parents, and individuals with other barriers to educational achievement including but not limited to incarceration, academic disadvantages, and limited English proficiency, and

WHEREAS there are proposals to include the perkins Act funds in a new state grant program, and

WHEREAS the U.S. Department of Education proposes that states have the option to transfer funds to support education-related activities under Title I of the Elementary and Secondary Education Act to local education agencies;

BE IT RESOLVED THAT ACTE make every effort to safeguard Perkins funds from being merged with or available to transfer into Title I of the Elementary and Secondary Education Act and/or any other block grant program that adversely affects career and technical education..

Submitted by Region V



Resolution 2: The Reauthorization of the Workforce Investment Act

WHEREAS the House and Senate proposals permit state governors to take funds from Workforce Investment Act (WIA) partner programs, and

WHEREAS perkins post-secondary education is one of the WIA partner programs, and

WHEREAS the House and Senate proposals require reductions to maximum expenditures for in-school youth;

ACTE RESOLUTIONS

BE IT RESOLVED THAT The Association for Career and Technical Education make concerted efforts to safeguard Perkins post-secondary funds from being transferred to WIA and maintaining the in-school WIA youth services expenditures at the current maximum of 70%.

Submitted by Region V Special Need Division

Resolution 3: Activities to Focus on the Needs of Younger Members of ACTE

WHEREAS many new educators leave the profession within the first three years of their careers, and

WHEREAS the education profession has increased in responsibility and accountability, and younger members of the profession have particular needs that must be met to be successful, and

WHEREAS a professional association must meet the needs of its membership, and

WHEREAS younger members are a small percentage of the ACTE overall membership, and

WHEREAS ACTE needs to attract and retain younger members in order to sustain and build as an organization;

THEREFORE BE IT RESOLVED: the Association for Career and Technical Education, through its leadership, establish a process that includes members ranging from age 22-40, to study and submit recommendations of needs and activities that would benefit the younger demographic membership of our association.

Submitted by the Region V Membership Committee



Dianna Carpenter, WV
Last year's BE Division President



Jean Kyle, Minnesota DE

BUSINESS CARDS DOS AND DON'TS

DO:

- ◆ use a white background, not colored.
- ◆ list a home telephone number only if you have a phone line dedicated to business.
- ◆ present your business card at the end of a conversation when both parties have an interest in staying in touch.
- ◆ keep cards in a place that you can reach easily so that you do not need to search for them in your purse or pocket

DON'T:

- ◆ list unbusinesslike e-mail addresses
- ◆ have a photograph of yourself on the card
- ◆ mention a degree unless it is necessary for your field

SAFETY, SAFETY, SAFETY, SAFETY ISSUES

In days of nightclub fires, school shootings, terrorist acts, and other dangers, Dale Yeager, a personal security consultant, states that “Caution is vital. You need to become aware of potential spots.”

A key to a safe escape is to avoid funnels. Remember not to funnel through certain doorways in theaters, stadiums, and other public places. Don't make a beeline for the front door as it becomes clogged with people.

Yeager offers the following self-defense tactics to keep in mind:

- ◆ Know your building layout—its shape, number of floors, locations of stairs and exits—keep at least two unobstructed exits in mind.
- ◆ Notice fire hazards—candles, cigarettes, pyrotechnics.
- ◆ Exit immediately if you hear an alarm or smell smoke.
- ◆ Avoid crowds by leaving sporting events and concerts before or after everyone else—not at the same time.
- ◆ Shop at malls and supermarkets that have security officers and/or monitoring parking areas.

RETIRING—WHERE TO? ? ? ?

Where do you wish to retire? When choosing a place to retire, first take a look at the financial condition advises Jim Lynch, Municipal Consultant. Lynch states that most retirement surveys rank quality-of-life, such as weather...sports and cultural events...medical care. Next, take a look to states or municipalities rated AA or AAA as possible places to retire. For further information, browse www.fitchratings.com under Public Finance.

TIDBIDS

- ◆ top-rated cell phone company is Verizon Wireless
- ◆ mutual fund shares can be given as gifts
- ◆ the average office desk surface has 400 times as many bacteria as the average toilet seat
- ◆ a large car is not significantly in a crash than a midsize one
- ◆ the ability to taste and smell does not diminish with age
- ◆ American have lost 2 billion dollars in potential interest since 1990 by failing to cash in matured savings bonds and reinvest the money elsewhere
- ◆ raising a child costs \$170,500 from birth to age 18 for the average middle-income, two-parent family—does not include sending child to college
- ◆ recycled air in planes doesn't cause colds
- ◆ fighting jet lag your body needs one day to adjust for every time zone you cross
- ◆ save on car rentals by renting from car-rental agencies away from the airport—airport rates are generally higher.
- ◆ book a compact car for the lowest rate and the best chance of a complimentary upgrade
- ◆ do not book a car on Wednesday—the highest-demand day in most cities—select Thursday afternoon as rates usually are lower
- ◆ driver fatigue is the leading cause of highway fatalities
- ◆ feeling sleepy while driving, pull off the road...drink coffee and nap for 15 minutes; do not rest first, then drink coffee and resume driving—that is dangerous as you are groggy from the nap, and the caffeine hasn't had time to take effect

NATIONAL ASSOCIATION OF SUPERVISORS OF BUSINESS EDUCATION

OUTSTANDING LEADERSHIP AWARD

Purpose

To encourage and reward outstanding contributions to the advancement of Business Education, especially contributions made through the National Association of Supervisors of Business Education to the development and advancement of Business Education and Career and Technical Education.

The Award

The award will be presented by citation of testimony of the recipient's contribution to the National Association of Supervisors of Business Education, Business Education and Career and Technical Education.

Selection Criteria

The recipient of this award (or recipients, in the event the award is shared) **must** be or have been a member of ACTE/ Business Education Division, and the National Association of Supervisors of Business Education. The recipient must be a person who, in the judgment of the Selection Committee, has made an outstanding contribution to the development and advancement of business education, supervision and career and technical education.

Nature of the Contribution

The following suggested criteria may be used in reviewing the nominee's contributions:

1. Contributions made to teaching and/or administration of business education and career and technical education programs in high schools, colleges, career and technical schools, and/or business schools. **(10 points)**
2. Contributions made to the administration and supervision of business education programs. **(25 points)**
3. Contributions to business and industry, with definite implications and significance for education (membership in business community organizations) **(5 points)**
4. Contributions to the promotion of NASBE. **(30 points)**
5. Contributions to the promotion, expansion, development, and/or strengthening of ACTE/ BE DIVISION/NASBE **(20 points)**
6. Other significant professional contributions **(10 points)**

NATIONAL ASSOCIATION OF SUPERVISORS OF BUSINESS EDUCATION

OFFICIAL NOMINATION FORM

Any member of the Association may make nominations for Career and Technical Education (ACTE) with active or affiliate membership in the National Association of Supervisors of Business Education (NASBE) for the **OUTSTANDING LEADERSHIP AWARD**. The Chairperson of the NASBE Awards Committee will contact the nominee directly for the necessary supporting materials. Nominations must be postmarked no later than **January 15**. Send by first-class mail. Please key all information.

Date _____

Nominee Name _____

Address _____

City	State	Zip
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Telephone Numbers: Work _____ Home _____

E-Mail Address _____

Position _____

Employer _____

Nominator's Name _____

Address _____

City	State	Zip
------	-------	-----

Telephone Numbers: Work _____ Home _____

E-Mail Address _____

Position _____

Employer _____

Signature _____

Please return the completed **Nomination Form** to: Dr. Mary Nemesh
11351 Empire Lane
Rockville, MD 20852
m_nem@hotmail.com

NASBE Round Tables, Business Meetings, Glencoe Awards Luncheon



Maurice Henderson receives Past President's Plaque



Anna Nemesh receives Past President's plaque from previous year



Mary Nemish presides at Business meeting



Deborah Seehorn, president elect



At Glencoe Awards Luncheon



ACTE AWARDS



Award of Merit: Dr. Gloria Payne, (West Virginia) presented by Homer Preece



Outstanding Student Jessica BarJean, presented by Homer Preece

Glencoe Outstanding School Award: Mary Nemesh looks on (ACTE Bus. Ed. President), **Richard James (U of Wisconsin, Whitewater)**, by Lisa Ramsey (Glencoe)



ACTE SPEAKERS



Fred Grandy, Former Iowa Congressman and Loveboat star.



Former Principal **Joe Clark**, subject of movie "Lean on Me."

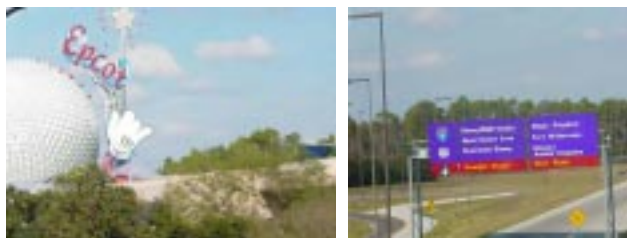
Neil Howe, authority on generations in America and Today's Generation and the Work Force



ACTE Wants Your E-mail Address

ACTE is trying to obtain the year-round e-mail addresses for all members. In order to provide you with additional membership services, they need this information. E-mail is the quickest and sometimes most convenient way for people to communicate. Make sure you contact ACTE at 1-800-826-9972 for additional details.

The *Career Tech Update* Newsletter is now being published in an e-mail format. This newsletter will be free to all ACTE members starting in 2003. This is yet another reason to make sure ACTE has your e-mail address.



Please submit articles for the next issue of the NASBE Newsletter, and attach a picture of yourself (digital or scanned)

NASBE Website: (Thanks to Bonnie Sibert, Nebraska D.E.)

<http://www.nde.state.ne.us/BUSED/BEHOME.htm>

The next deadlines are:

May 1, 2004

September 17, 2004

Subscribe to the NASBE LISTSERV

Do you need to keep in touch with fellow business education supervisors? Do you have good information you want to share with your colleagues? Then use the NASBE Listserv as a way to reach all your fellow business education supervisors.

If you have not signed up for the listserv, please send an e-mail message to maurice.henderson@emich.edu indicating that you would like to subscribe to the listserv.

If you are subscribed, and once you have subscribed, you can send a message that will reach all members subscribed to the list by sending an e-mail message to: nasbe@lists.thomsonlearning.com. E-mail address changes for the listserv should be sent to maurice.henderson@emich.edu.

Don't miss out on sharing and receiving valuable information that can assist you.

"Please note that attachments of any kind are not accepted through the listserv. Sending a message with an attachment will cause the message to be rejected and not sent without receiving any type of rejection message."

Also, as a subscriber to the listserv, you will also receive a copy of any messages that you send. This can be used to confirm that your message was sent. If you don't get a copy of your message, then your message was not successfully transmitted."

